



## **Presidential Assessment I. Overview and Timeline**

### **October**

#### **October 7: President Submits Self-Assessment to Trustees**

The President will submit a written management review statement and annual self-assessment to trustees for their review and consideration. The document will include a summary of the progress, outcomes, and metrics associated with fiscal year goals approved by the Board of Trustees. A copy of UCF's State University System's Annual Accountability Plan will also be included with the management review statement and annual self-assessment for review by the trustees prior to evaluation.

#### **October 14 – 30: Individual Trustee Feedback Collected**

UCF's General Counsel will schedule individual interviews with each trustee to collect a verbal assessment of the president following the approved ***Presidential Assessment Criteria***. The assessment includes two parts:

1. Assessment of the President's Leadership Competencies
2. Assessment of the President's progress and accomplishments related to the incentive plan goals previously approved by the Board of Trustees.

### **November**

#### **October 31 – November 5: Chair of Board of Trustees seeks feedback from Board of Governors**

The Chair of the Board of Trustees contacts the Chair of the Board of Governors for input into the evaluation and provides input to UCF's General Counsel.

#### **November 5 – November 8: Results reviewed with Chair of the Board of Trustees**

The General Counsel will review the results of the assessment with the Chair of the Board of Trustees. Following this review, the General Counsel will prepare a summary of the evaluation.

#### **Before November 22: Chair of the Board of Trustees makes compensation recommendation.**

The Chair of the Board of Trustees will determine any compensation recommendations including the preliminary incentive award for each incentive award category. This evaluation will be based on the feedback received during the evaluation period. The Chair's recommendation will be presented to the Governance Committee during their December meeting.

#### **Before November 22: President submits proposed goals and metrics for FY24**

The president will work with the Chair of the Board of Trustees to develop and submit to the Governance Committee proposed goals for the upcoming year and proposed metrics for the incentive plan.

### **December**

#### **December 5: Governance Committee Review**

The Governance Committee will review the following for approval:

- Presidential Self-Assessment Report
- Presidential Evaluation Summary Report
- Proposed Incentive Award Payout
- Compensation Recommendations
- Proposed Presidential Fiscal Year Goals
- Proposed Incentive Plan Metrics

#### **December 5: Board Review and Approval**

The Board of Trustees will review the recommendations from the Governance Committee for approval during the December Meeting.